



« Carano 4 Children » non-profit foundation

Privacy policy and data protection notice

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This document outlines the policy regarding the personal information collected for the purposes of the “Leonardo 4 Children” non-profit initiative managed by the “Carano 4 Children” foundation, including awards, events and websites www.carano4children.org and www.leonardo4children.com.

Any personal data covered by this initiative will be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation).

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1. Definitions

- **“L4C initiative”**: the Leonardo 4 Children non-profit initiative managed by the “Carano 4 Children” foundation;
- **“L4C activities”**: the activities which are part of the L4C initiative such as:
 - “L4C awards” for children, teenagers, young people and teachers;
 - “L4C events” such as workshops, concerts, conferences;
 - “L4C projects” such as under EU funding programmes or joint projects with partners, sponsors and beneficiary organisations.
- **“Websites”**: the website of Carano 4 Children foundation www.carano4children.org and the website of the Leonardo 4 Children academy and initiative www.leonardo4children.com.
- **“L4C social media”**: the social media profiles of “Carano 4 Children” and “Leonardo 4 Children” on Facebook, Instagram, LinkedIn, Youtube.
- **“Partner”**: an organisation or entity which could be public or private or non-profit which contributes to the L4C initiative, for example as sponsor, beneficiary organisation or partner in a joint project or event.
- **“L4C participants” / “data subjects”**: users of the “websites”, participants to the awards, participants to the events and participants to the projects.

2. Overview

The non-profit initiative “L4C initiative” and “L4C activities” are managed by the “Carano 4 Children” foundation using multiple communication channels including: “websites”, “L4C social media”, emails, event ticketing platforms, shared drives, respecting the privacy and the data protection of people involved. The intention is to provide a secure and safe environment for all users, with particular attention to children. The following statement outlines the policies by which the data provided by “L4C participants” and how they may exercise their rights, is collected, managed, and used. The use of the “websites” and participation in the “L4C activities” indicates that the “L4C participants” have read these policies and agree to abide by them. The data protection notice stemming from this privacy policy is made available via the websites to the data subjects.

3. Information collection

To serve the “L4C participants” in the best way possible, the “L4C initiative” requires them to submit the following information:

3.1. L4C awards

- Applicant’s data (adults): name, surname, email address, country and school or organization (if applicable), bank account (for winners to refund expenses for the Talent Development programme).
- Participant’s data (6-12 years old children, 13-18 years old teenagers): name, surname, age range, city.
- Participant’s data (16-30 years old music composers): name, surname, age range, 10 certificate of diploma or attendance to conservatory or music schools, city.
- Legal representatives of the minors: name, surname, email (for award winners only).

The applicant submitting the works agrees to act as Data Processor with respect to the “Leonardo 4 Children” awards.

3.2. L4C events

- Participant’s data (adults): name, surname, email address, bank account (in case of ticketing refund), including via event ticketing platforms;
- Musician’s or performer’s data (adults or children): name, surname, email address (adults or responsible guardians), bank account (adults or responsible guardians, for payment of costs and reimbursement of expenses).

3.3. L4C projects

- “Partner’s” data: name and surname of contact person(s), email address, organisation entity, bank account (for payment of funds, e.g. under EU programmes);
- Expert’s data (adults): name, surname, email address, bank account (for payment of costs and reimbursement of expenses).

The “websites” are controlled by the “Carano 4 Children” non-profit foundation, established in Brussels, Belgium, which acts as the Data Controller for any personal data collected via the platform. Contact information for “Carano 4 Children” foundation can be found below.

4. Use of collected information

Personal information provided by the “L4C participants” or collected will only be used to implement the initiative including:

4.1. L4C awards

- publishing the names of the Awards’ participants on website and media, in case of minors with the approval of the responsible guardians;
- for winners, providing the Awards including Talent Development programme and Special Awards and publishing the works and name/surname on a multimedia product which will be used for no-profit purposes of the initiative, in case of minors with the approval of the responsible guardians;
- providing information on the non-profit initiative “Leonardo 4 Children” via newsletters and emails, with the option for the receivers to ask removal from the distribution list;

4.2. L4C events

- publishing the names and the images of the performers and musicians taking active part in the events, in case of minors with the approval of the responsible guardians;
- providing information to participants in the events on the non-profit initiative “Leonardo 4 Children” via newsletters and emails, with the option for the receivers to ask removal from the distribution list;

4.3. L4C projects

- publishing the names and the images of the partners people involved in the projects, in case of minors with the approval of the responsible guardians;
- providing information to partners on the non-profit initiative “Leonardo 4 Children” via newsletters and emails, with the option for the receivers to ask removal from the distribution list.

Access to the data provided by the applicants is strictly limited to the “Carano 4 Children” foundation. The transfer of specific data to other third parties can be permitted under the specific authorisation of the “Carano 4 Children” foundation acting as the Data Controller; such authorisation will only be granted by the Data Controller to third parties with a legitimate interest in the award such as for benefiting of the awards or for publication purposes. Personal data will only be transferred in accordance with applicable regulations.

The “Carano 4 Children” foundation will not divulge any personal data for direct marketing purposes to third parties.

The “Carano 4 Children” foundation will have access to the account information and can modify and/or delete information as needed to maintain the integrity of the user database or to ensure the proper operation of the platform.

5. Length of data storage

Personal data provided by the users of the “websites” or collected during the “L4C activities” will not be stored by the “Carano 4 Children” foundation in a form allowing the identification of the users for longer than:

5.1. L4C awards

five years after the deadline for the participation in the awards, except for data related to the winners which will be made public on the “websites” and “L4C social media”;

5.2. L4C events

one year after the end of the event, except for data made public which will remain on the “websites” and “L4C social media”;

5.3. L4C projects

one year after the end of the project, except for data made public which will remain on the “websites” and “L4C social media”.

6. Site security

The platform has implemented and continues to maintain appropriate technical and management measures to keep personal information of “L4C participants” secure and safe from loss, damage, corruption, or deletion.

7. Data subject's rights

The “L4C participants” are entitled to the following data subject's rights: right of access, right to rectification, right to erasure, right to restriction of processing, right to data portability, right to object, in line with Regulation (EU) 2016/679 art. 15-21.

The “L4C participants” have the right to contact the “Carano 4 Children” foundation at any time and ask to correct any personal data or ask for it to be deleted.

8. Changes to this privacy policy

Any and all changes to this privacy policy will be posted on the website www.carano4children.org, and will take effect upon their publication.

9. Contacts

If you have any questions or concerns about this privacy policy, at any time, please contact: info@carano4children.org.

For any questions related to the platform, including your rights to access, correct and delete your personal information under applicable data protection law, you can contact:

Carano 4 Children
Fondation privée
Rue Belliard 202 1040
Brussels, Belgium
BE0692.603.358
Email: info@carano4children.org
www.carano4children.org

If you feel that the “Carano 4 Children” foundation has not dealt correctly with any personal data or wish to make an official complaint, please contact the Belgian Data Protection Authority:

Belgian Data Protection Authority

Rue de la Presse, 35

1000 Bruxelles

Tel. +32 (0)2 274 48 00

Tel. +32 (0)2 274 48 35

Email: contact@apd-gba.be

www.autoriteprotectiondonnees.be/contact